



Climate & Energy Policy Assistant

August 2024

Vacancy

European Aluminium is the industry association representing the full aluminium value chain. It represents over 100 members, including primary aluminium producers, downstream manufacturers of extruded, rolled and cast aluminium, producers of recycled aluminium and national aluminium associations, representing more than 600 plants in 30 European countries (EU27 + EFTA).

Aluminium is an indispensable part of modern society being essential for many of the clean technologies needed to deliver the EU green transition, from solar renewable power to alternative fuel cells and hydrogen production to high-voltage cables and batteries. Because of the EU green transition alone, its demand is set to rise massively in the years to come, primarily due to the growth in electric vehicles, solar and wind power, and electricity networks. Our industry is committed to fostering change to accelerate the transition towards a Net-Zero economy, in line with the European Green Deal objectives.

We are looking for a dedicated and skilled individual to help us:

- Step up our advocacy & implementation work on EU energy & climate policy, also in view of the EU's institutional renewal next year;
- Support membership in identifying and addressing the decarbonisation challenges they face across their industrial operations and engaging with broader stakeholders on the matter (energy providers, NGOs, think tanks, industry associations, etc).

Description:

The Climate & Energy policy assistant will support the activities of the Public Affairs & Communications department (PACOM), with a thematic focus on EU Energy Climate Policy and legislation. He/She will report to the Director – Climate & Energy responsible for running the Association's regulatory and policy work on energy and climate.

Tasks:

- Provide regular political intelligence through monitoring of information sources (media, EU websites, social media), attend and report on events in Brussels
- Support the advocacy activities (briefings, setting up meetings, etc.)

European Aluminium

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www.european-aluminium.eu

- Draft policy notes on new EU regulatory initiatives and relevant policy issues about EU Climate & Energy and policy
- Support in organising internal / external meetings, drafting of minutes and power point presentations
- Attending and reporting back from external meetings with other coalitions and associations

Experience & skills:

- Background in EU Affairs/International Relations or similar
- Interest in EU Climate & Energy Policy. Knowledge of EU fitfor55% package is a plus
- Strong knowledge of EU policy and decision-making process
- Excellent oral, writing and communication skills in English. Knowledge of other languages will be an asset
- Willingness and ability to work on a range of different issues, both individually and as part of a team
- Self-starter and able to work independently, organised and with great attention to details and ability to keep deadlines
- Knowledge of how to find information quickly and efficiently. Familiar with the EU, media and monitoring sites
- Previous experience in EU institutions/ consultancy / other associations is a plus
- Excellent computer literacy knowledge (MS Word, Excel, Outlook, PowerPoint, etc.)
- Experience in updating social media profiles (LinkedIn, Twitter, YouTube) and websites
- Mailchimp, WordPress and Canva experience is a plus

We offer:

- A full-time paid internship (CIP - Convention d'Immersion Professionnelle, including lunch vouchers & paid phone subscription)
- A young, dynamic, and professionally enriching international working environment;
- Excellent team spirit and flexible working environment
- Multiple opportunities for development and learning about EU Climate & Energy policy, public affairs, communications and industry
- Opportunity to work for a European industry committed to the EU sustainability and climate agenda
- Starting date: End of September
- Duration: 6 months, with possibility of extension

How to apply:

Interested candidates should send their max 2-page CV and 1 page cover letter to: manigrassi@european-aluminium.eu. Please specify in the subject line of your email: "Climate & Energy Policy Assistant – [Your full name]".

Deadline for applications: 16 August 2024 noon: The selection process will include an interview and written test. **Only short-listed candidates will be contacted.**

European Aluminium ensures equal opportunities, treatment and access to all candidates regardless of their sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.